

May 2018

General Data Protection Regulation (GDPR) - New NFWI Privacy Notice - Guidance for WI Secretaries

1. **Why is The NFWI changing its Privacy Notice?**

The NFWI is changing its Privacy Notice to comply with new data protection rules that require us to be more transparent with individuals when we collect their personal information.

This doesn't mean that we are changing the underlying purposes for which we use members' personal information. It also doesn't mean that we are sharing or selling members' personal information with third parties.

We remain committed to protecting members' personal information.

2. **What does this mean?**

Since the NFWI is changing its Privacy Notice, we need to inform all members of your WI about the new Privacy Notice so they can review it. The law requires us to provide a Privacy Notice to individuals, so we need to take steps to ensure that every individual has the opportunity to easily learn of the changes to the Privacy Notice.

3. **What do I need to do as WI Secretary?**

As a WI Secretary we are asking for your assistance in communicating the changes to the Privacy Notice to members.

We suggest you do this by:

- An announcement at your next meeting informing members that the Privacy Notice has been changed
- Encouraging members to review the new Privacy Notice online and by having a few copies available for members to take away from the meeting (we include a few copies in this communication to you).
- Letting members know that they can ask questions by using the contact details below.

4. **What is the NFWI doing?**

A letter will be included in the July & August issue of *WI Life* outlining the changes to our Privacy Notice. We are also issuing an updated WI Member Registration Form to ensure that new members receive the relevant privacy information when they join the organisation.

5. **Any questions?**

For help getting your WI ready for the General Data Protection Regulation (GDPR) please visit the Data Protection section of My WI:
<https://mywi.thewi.org.uk/running-your-wi/data-protection>

If you or a member has any questions about the changes to the Privacy Notice or the GDPR then you can contact us at:

- dataprotection@nfwf.org.uk
- 020 7371 9300